



Request for Expression of Interest (REOI)

Description: Consulting Services – Firms Selection (QCBS)

<i>Country:</i>	<i>Republic of Fiji</i>
<i>Project:</i>	<i>Strengthening Climate Resilience of Rural Infrastructure Project (SCRIP)</i>
<i>Grant No.:</i>	<i>S1065A (PPSF)</i>
<i>Assignment Title:</i>	<i>Feasibility Study and Detailed Engineering Designs for Selected Rural Roads</i>

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1 BACKGROUND

The Government of Fiji has received financing from the Asian Infrastructure Investment Bank (AIIB) through the Project Preparation Special Fund (PPSF) to support preparation of SCRIP.

The Fiji Roads Authority (FRA) intends to engage a consulting firm to undertake feasibility studies (FS) and detailed engineering designs (DEDs) for priority rural road corridors

2 OBJECTIVE OF THE ASSIGNMENT

2.1 The objective is to:

- a) Prepare feasibility studies for three priority corridors
- b) Develop detailed engineering designs for one selected corridor
- c) Support appraisal and procurement readiness

3 SCOPE OF SERVICES

3.1 The consulting services will include, but are not limited to:

- a) Data collection, surveys, and investigations
- b) Feasibility studies including economic, climate, and environmental and social (E&S) assessments
- c) Multi-criteria analysis and corridor prioritization
- d) Preparation of appraisal documentation
- e) DEDs
- f) Procurement support

4 DURATION

The assignment is expected to be completed within 15 months.

5 QUALIFICATION REQUIREMENTS

5.1 Interested firms should demonstrate:

- a) Experience in rural road FS (minimum 3 similar completed projects in the last 15 years)
- b) Experience in rural road DEDs (minimum 3 similar completed projects in the last 15 years);
- c) Experience in climate-resilient infrastructure;
- d) Experience with multilateral development banks-funded projects (AIIB/World Bank/Asian Development Bank preferred);
- e) Capacity to mobilize a good mix of relevant international and national expertise with capacity in road engineering, E&S safeguards, gender equality and social inclusion (GESI), and economic analysis

international consultants are encouraged to team up with local Fijian consulting firms

6 SELECTION METHOD

Selection will be conducted in accordance with the International Open Competitive Selection (IOCT) and Quality and Cost-Based Selection (QCBS) method in line with AIIB Procurement Policy.

7 SUBMISSION DETAILS

7.1. Submission Method

The EOI closes at 2 pm (FJT) on June 29, 2026 and the proposal can be emailed to EOI.Submission@fijiroads.org

EOI submissions provided by means other than the designated email address (EOI.Submission@fijiroads.org) will not be considered. Late submissions will not be considered, and after the proposal closing deadline, no one shall be permitted to alter its submission. Exceptions to these rules will only be permitted by formally recorded decisions of the FRA Board.

The FRA accepts no liability for failure to submit a submission by the prescribed closing time. FRA advises potential Proposers to provide sufficient time to upload documents via the email address provided, as this process is known to be slow at times.

7.2. Status of REOI

This REOI is an invitation seeking a written submission by the Proposer and is not an offer that shall necessarily result in an acceptance by the FRA. The FRA shall not be liable in any way to any Proposer if it does not consider or shortlist any submission.

Any condition of tendering or other statements in the REOI which specify how the submission will be evaluated shall not be read as creating any legal or other obligations by the FRA to the Proposers.

Proposers shall be deemed to have accepted the conditions of this REOI document. The FRA reserves the right to withdraw or cancel the REOI, at any time, at its sole discretion.

7.3. Communication with Proposers

All communication in relation to this REOI, including queries, must be directed to the FRA Procurement team unless advised otherwise. The details of the Procurement Team are listed below:

Fiji Road Authority
Level 4, Fiji Development Bank Building,
360 Victoria Parade,
Suva, Fiji

Email: procurement@fijiroads.org (not for submission of proposals)

Queries shall be delivered to the Procurement Team no later than two (2) days before the submission closing date. Queries submitted later than this date may not be responded to.

No communications shall be made with any representative of the FRA, or its advisers, except with the prior written consent of the Procurement Team, or any person acting on its behalf.

No communication to Proposers by the FRA or its employees will be effective unless and until it has been formally notified in writing to all Proposers or to one Proposer.

The FRA reserves the right to distribute responses to such queries to all Proposers in the form of a Notice to Proposers. Such communications will generally be via Procurement email procurement@fijiroads.org

7.4. Notices to Proposers

The FRA reserves the right to make amendments to the REOI documents prior to the closing date for shortlisting. All Proposers shall be advised under this clause of any such amendments.

Any changes to the REOI documents will be issued to all Proposers by way of sequentially numbered Notices to Proposers via procurement@fijiroads.org. Responses to requests for any further information from the Proposers will be issued in writing either to all Proposers by way of Notices to Proposers or to an individual Proposer.

7.5. Additional Information Obtained by the FRA

The FRA reserves the right to make inquiries regarding the Proposer and consider relevant information obtained from any source in evaluating the proposer.

7.6. Privacy

The Proposer confirms to the FRA on its behalf and on behalf of any key personnel referred to in its EOI submission that the FRA, or its agent, is authorized to verify with any third person any information included in the submission or disclosed to the FRA in connection with the submission (whether the information relates to such personnel or otherwise).

7.7. Due Diligence

FRA reserves the right to seek such financial information, tenderer's competency and performance risk information, company ownership and governance details, criminal history and potential conflict of interest checks and other information about the proposal and/or the proposer as it thinks fit.

7.8. Sustainable Procurement

The FRA is committed to building up the capability of professional service in Fiji and is looking to large service providers to employ and develop Fijian staff and sub-contractors. The FRA encourages the use of local suppliers of goods and services wherever possible, while still achieving the specified programme and quality of the work.

7.9. No Obligations

No legal or other obligations shall arise between the Proposer and the FRA in relation to the conduct or outcome of the EOI process unless and until that Proposer has received written notification of the shortlisting of its submission.

7.10. Shortlisting of Proposers

The FRA shall at any time prior to shortlisting of any submission be entitled to withdraw the EOI from the market.

The successful shortlisted Proposers shall be notified in writing by the FRA, that their submission has been shortlisted for the Stage 2 Request for Proposal (RFP).

Unsuccessful Proposers who have submitted bona fide submissions complying with the REOI documents shall be notified by the FRA that they have not been shortlisted for the Stage 2 RFP before the RFP documents are issued.

7.11. General Conditions

Each Proposer agrees and acknowledges that the FRA, in its sole discretion may:

- a) Shortlist any submission;
- b) Reject any or all submissions;
- c) Re-advertise for further or additional submissions;
- d) Elect not to proceed to an evaluation of any submissions;
- e) Waive any irregularities or informalities in the REOI procedure or a submission;
- f) Seek clarification of any aspect of information provided in any submission and seek further information from any Proposer or other persons;
- g) Amend the closing date for the submissions or any other date referred to or implied in this REOI document;
- h) Meet with all or any of the Proposers;
- i) Negotiate with all or any Proposers on any or all aspects of a submission;
- j) Consider or reject or request variation to any submission;
- k) Suspend or discontinue the REOI process (in whole or in part) at any time for any reason, whether prior to or following the REOI Closing Time.

7.12. Contents

The consultant will prepare the following for evaluation by the FRA.

SUBMISSION	DUE BY	SUBMISSION METHOD
EOI to include: 1. Executive Summary 2. Corporate Structure 3. Company Profile and Relevant Experience 4. Details of similar assignments 5. Technical capability and team structure 6. Any other relevant information	June 29, 2026	Method of Submission – Email to: EOI.Submission@fijiroads.org No other methods of Submission will be accepted.

Annexure 1

Consultant's Information Sheet

Consultant's Information			
		Information of the Consultant	If the Consultant is a subsidiary or branch, information of any parent company/companies
Names	Full legal name(s)		
	Full trading name(s) (if any)		
Addresses	Registered address(es)		
	Trading address(es)		
	Postal address(es) (if different from trading address)		
Type of organization			
Country of constitution/ incorporation/ registration			
Year of constitution/ incorporation/ registration			
Corporate or registration number			
In case of a Joint Venture, legal name of each partner			
Consultant's authorized representative (name, address, telephone number(s), fax number(s), e-mail address)			

Joint Venture and Sub-Consultant Information Sheet

Each Joint Venture partner and Sub-Consultant must fill out this form separately.

Joint Venture / Sub-Consultant Information			
Bidder's legal name			
		Information of Joint Venture Partner or Sub-Consultant	If any Joint Venture Partner or Sub-Consultant is a subsidiary or branch, information of any parent company/companies
Names	Full Legal name(s)		
	Full trading name(s) (if any)		
Addresses	Registered address(es)		
	Trading address (es)		
	Postal address (es) (if different from trading address)		
Type of organization			
Country of constitution/ incorporation/ registration			
Year of constitution/ incorporation/ registration			
Corporate or registration number			
Joint Venture Partner's or Sub-Consultant's authorized representative information (name, address, telephone number(s), fax number(s), e-mail address)			

Annexure 2 Relevant Experience (maximum 25 experiences per EOI)

Date Start/end	Assignment name and a brief description of main outputs	Country of Assignment and Name of Client	Approximate Contract value (<i>in</i> \$)/ Amount Paid to Your Firm	Role on the Assignment

Annexure 3 Curriculum Vitae (CV) for Experts

1.	Proposed Position:	<i>[TOR Expertise]</i>
2.	Name of Firm: <i>(Do not abbreviate or use symbols in any portion of the firm or individual name)</i>	<i>[Insert name of firm proposing the expert, if applicable]</i>
3.	Name of Expert: <i>(Do not abbreviate or use symbols in any portion of the firm or individual name)</i>	<i>[Consultant Name]</i>
4.	Current Residential Address:	
	Telephone No.:	
	Fax No.:	
	E-Mail Address:	
5.	Date of Birth:	
	Citizenship:	
	Type of government ID and ID Number. <i>(please attach a copy of the ID to this form)</i>	
6.	Education:	<i>[Indicate college or university and other specialized education of expert, giving names of institutions, degrees obtained, and dates of obtainment]</i>
7.	Membership in Professional Associations:	
8.	Other Trainings:	<i>[Indicate significant training since degrees under 5 - Education were obtained]</i>
9.	Countries of Work Experience:	<i>[List countries where expert has worked in the last 10 years]</i>
10.	Languages:	<i>[For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing]</i>

11.	Employment Record	<p><i>[Starting with present position, list in reverse order every employment held by expert since graduation, providing for each employment (see format here below): dates of employment, name of employing organization, positions held.]</i></p> <p>From <i>[Month/Year]</i>: _____</p> <p>To <i>[Month/Year]</i>: _____</p> <p>Employer: _____</p> <p>Positions held: _____</p>
12.	<i>[List all tasks to be performed under this assignment]</i>	
13.	Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned	<p><i>[Among the assignments in which the expert has been involved, indicate the following information for those assignments that best illustrate the expert's capability to handle the tasks listed in line 11.]</i></p> <p>Name of assignment or project: _____</p> <p>Month and Year: _____</p> <p>Location: _____</p> <p>Client: _____</p> <p>Main project features: _____</p> <p>Positions held: _____</p> <p>Activities performed: ____</p>